

**CLAY COMMUNITY SCHOOLS  
REGULAR SESSION SCHOOL BOARD MEETING  
Thursday, February 9, 2023  
7:00 P.M.**

Notice is hereby given that the Clay Community Schools Board of Trustees will meet in regular session on Thursday, February 9, 2023, at 7:00 p.m. in the Board Room of the Central Administrative Office, 1013 S. Forest Avenue, Brazil, IN 47834.

*This meeting is a meeting of the School Board in public for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting.*

**AGENDA**

- I. Call to Order
- II. Comments from Patrons
- III. Consent Agenda
  - A. Claims
  - B. Board Meetings
  - C. Field Trips
  - D. Personnel
- IV. Old Business
  - A. CCS Police Officer Job Description – Second Reading
- V. Superintendent's Report
- VI. New Business
  - A. Annual Financial Report
  - B. 2-Hour Delay Waiver for Cooks and Classified Instructional and Office Staff
  - C. NHS Band/Guard Volunteers
  - D. Adult Education Grant Application
  - E. Digital Learning Coach Mini-Grant Application
  - F. Request to Participate in Indiana Cohort Two – STEM Cadre Grant
  - G. Permission to Bid Chromebooks
  - H. 2023 Summer School Course Offerings
  - I. Food Service Facility Memorandum of Agreement
  - J. CCS Police Department Update
  - K. CCS Police Department Standard Operating Procedures
  - L. Interagency Agreement between the Clay County Sheriff's Office and the CCS Police Department
  - M. Interagency Agreement between the Brazil City Police Department and the CCS Police Department
  - N. IDACS Dependent Agency Agreement

- O. CCS Police Officer Recommendation**
- P. Building Trades Classroom Building**
- Q. Request to Accept Donation of Stadium Chairs for Clay City Junior/High School**
- R. CCS Instructional Specialists Presentation**

**VII. Board Member Comments**

**VIII. Future Agenda Items**

**IX. Adjournment**

**The Board's meeting site is fully accessible to all persons. Any person requiring further accommodation should contact the secretary with the School Corporation's administrative office at (812) 443-4461, ext. 1808.**

**BOARD MEETING ITEMS 2/9/2023**

**I. Call to Order – Pledge and Prayer**

**II. Comments from Patrons**

**III. Consent Agenda**

**A. Claims**

Claims will be sent under separate cover, and approval is recommended.

**B. Board Meetings**

Enclosed are the school board minutes for the following meetings, and approval is recommended:

Board of Finance Meeting: Thursday, January 12, 2023

Regular Session: Thursday, January 12, 2023

Executive Session: Wednesday, February 1, 2023

Green Reference Page \_\_\_\_\_

**C. Field Trips**

None at this meeting

**D. Personnel**

Enclosed are the personnel items, and approval is recommended.

Pink Reference Page \_\_\_\_\_

Motion \_\_\_\_\_

Second \_\_\_\_\_

Discussion \_\_\_\_\_

Vote \_\_\_\_\_

**IV. Old Business**

**A. CCS Police Officer Job Description – Second Reading**

Information regarding the CCS Police Officer Job Description was presented at the January 12 regular session, and no changes were proposed during the first reading. Your approval of the job description is recommended.

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Motion \_\_\_\_\_

Second \_\_\_\_\_

Discussion \_\_\_\_\_

Vote \_\_\_\_\_

**V. Superintendent’s Report**

**VI. New Business**

**A. Annual Financial Report**

Director of Business Affairs John Szabo will present the annual financial report. The report was sent electronically to board members on Friday, February 3, 2023.

**B. NHS Band/Guard Volunteers**

Information is included in the board packet regarding the need to approve the large number of volunteers who will be working with the NHS Band and Guard. Normally, volunteers are included under personnel items; however, due to the large amount of volunteers on this list, a separate agenda items was used for this month only. Your approval is recommended.

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Motion \_\_\_\_\_

Second \_\_\_\_\_

Discussion \_\_\_\_\_

Vote \_\_\_\_\_

**C. 2-Hour Delay Waiver for Cooks and Classified Instructional and Office Staff**

As per the Classified Handbook, it is recommended that the board waive the 2-hour delay time missed by Cooks and Category II and III Classified Instructional and Office Staff for January 31, 2023. Your approval is recommended.

Motion \_\_\_\_\_

Second \_\_\_\_\_

Discussion \_\_\_\_\_

Vote \_\_\_\_\_

**D. Adult Education Grant Application**

Mr. Pete Kikta, Assistant Principal/Director of Secondary At-Risk Programs, is requesting permission to apply for the Adult Education Grant. Your approval is recommended.

Motion \_\_\_\_\_

Second \_\_\_\_\_

Discussion \_\_\_\_\_

Vote \_\_\_\_\_

**E. Digital Learning Coach Mini-Grant Application**

Dianna Knox, CCS Technology Instructional Specialist, is requesting permission to apply for the Digital Learning Coach Mini-Grant. Information regarding the grant is included in the board packet. Your approval is recommended.

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**F. Request to Participate in Indiana Cohort – STEM Cadre Grant**

Included in the board packet is information from Dr. Tim Rayle and Kathy Knust pertaining to a request to complete paperwork regarding their interest to participate in the Indiana Cohort Two – STEM Cadre initiative supported by the Center of Excellence in Leadership of Learning (CELL) and the Indiana Department of Education. The goal of this grant initiative is to help every Indiana student receive the foundational STEM integration skills needed for lifelong success. Your approval is recommended.

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Discussion \_\_\_\_\_  
Vote \_\_\_\_\_

**G. Permission to Bid Chromebooks**

Information from CCS Director of Technology Bill Milner is included in the board packet regarding a request to bid Chromebooks. The bids will be awarded at the April board meeting. Your approval is recommended.

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**H. 2023 Summer School Course Offerings**

Enclosed is a list of proposed summer school course offerings. Dates and times will be set once the last day of school is known. Courses are always offered at Clay City Jr/Sr High School, but enrollment numbers would determine if the courses can be held there or not. Clay City students are always welcome to attend the Northview classes. Your approval of the proposed summer school course offerings and the proposed fees is recommended.

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Second \_\_\_\_\_  
Discussion \_\_\_\_\_  
Vote \_\_\_\_\_

**I. Food Service Facility Memorandum of Agreement**

A representative from the Clay County Justice Center delivered the Memorandum of Agreement between the Clay County Justice Center and Clay Community Schools, that is included in the board packet, on January 11, 2023. The Justice Center is requesting that the memorandum be approved to provide a state certified food service facility for the center in case of an emergency situation. Your approval is recommended.

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Motion \_\_\_\_\_

Second \_\_\_\_\_

Discussion \_\_\_\_\_

Vote \_\_\_\_\_

**J. CCS Police Department Update**

CCS Police Chief Josh Clarke will provide the board with an update on the CCS Police Department.

**K. CCS Police Department Standard Operating Procedures**

CCS Police Chief Josh Clarke is requesting approval of the CCS Police Department Standard Operating Procedures, which are included in the board packet. Your approval is recommended.

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Motion \_\_\_\_\_

Second \_\_\_\_\_

Discussion \_\_\_\_\_

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**L. Interagency Agreement between the Clay County Sheriff’s Office and the CCS Police Department**

CCS Police Chief Josh Clarke is requesting approval of the interagency agreement between the Clay County Sheriff’s Office and the CCS Police Department, which is included in the board packet. Your approval is recommended.

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Discussion \_\_\_\_\_

Vote \_\_\_\_\_

**M. Interagency Agreement between the Brazil City Police Department and the CCS Police Department**

CCS Police Chief Josh Clarke is requesting approval of the interagency agreement between the Brazil City Police Department and the CCS Police Department, which is included in the board packet. Your approval is recommended.

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Motion \_\_\_\_\_

Second \_\_\_\_\_

Discussion

Vote \_\_\_\_\_

**N. IDACS Dependent Agency Agreement**

CCS Police Chief Josh Clarke is requesting approval of the IDACS Dependent Agency Agreement, which is included in the board packet. This agreement is necessary for the CCS Police Department to have access to Clay County Dispatch and to provide assistance with storage, exchange, and use of information accessible via IDACS, NCIC, CJIS, and NLETS. It is also required to obtain our originating agency identifier (ORI). Your approval is recommended.

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Discussion

Vote \_\_\_\_\_

**O. CCS Police Officer Recommendation**

With the recommendation of the interview committee, CCS Police Chief Josh Clarke requests that James Archer, Troy Cobb, and Jason Frazier be hired as police officers on the CCS Police Department. Your approval is recommended.

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Motion \_\_\_\_\_

Second \_\_\_\_\_

Discussion

Vote \_\_\_\_\_

**P. Building Trades Classroom Building**

Information regarding the Building Trades Classroom Building is included in the board packet, including an offer presented to the Building Trades Board from the CCS Administration to build a pole building classroom for the building trades students in the existing Building Trades Subdivision. Your approval of this offer is recommended.

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Motion \_\_\_\_\_

Second \_\_\_\_\_

Discussion \_\_\_\_\_

Vote \_\_\_\_\_

**Q. Request to Accept Donation of Stadium Chairs for Clay City Junior/Senior High School**

Information is included in the board packet regarding a request from CCHS Assistant Athletic Director Rodney Smith to accept a donation from Iron Horse Detailing for 30 stadium chairs to be used in the Eel Dome. The total cost of the chairs is \$4720. Your approval to accept this generous donation is recommended.

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**R. CCS Instructional Specialists Presentation**

At the January 12 regular session, CCS Board Member Amy Burke Adams requested a presentation from the CCS Instructional Specialists be given at a future board meeting. Instructional Specialists Dianna Knox and Leslie Cesinger will provide the presentation to the board.

**VII. Board Member Comments**

**VIII. Future Agenda Items**

**IX. Adjournment**